

**BYLAWS**

**WILDLIFE VIOLATOR COMPACT**

**BOARD OF COMPACT ADMINISTRATORS**

SEPTEMBER 15, 1999

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**ARTICLE I - STRUCTURE AND OFFICERS**

Section 1.

Each state or province participating in the Wildlife Violator Compact (Compact) shall have one representative on the Board of Compact Administrators (Board).

Section 2.

Board members shall be appointed by the Chiefs of Law Enforcement or heads of the licensing authority in the participating states and shall be subject to removal in accordance with the laws of that state or province.

Section 3.

The Board shall elect annually from its membership a chairman, a vice-chairman and secretary. Officers shall serve no more than three consecutive one year terms.

Section 4.

In the event that an officer of the Board is unable to continue in that capacity for any reason, the vacancy shall be filled as follows:

Chairman - The vice-chairman shall assume the duties of chairman until the next meeting of the Board at which time a new chairman shall be elected from the membership.

Vice-chairman - The chairman shall appoint an interim vice-chairman from the membership to serve until the next meeting of the board at which time a new vice-chairman shall be elected from the membership.

Secretary - The chairman shall appoint a new secretary from the membership.

**ARTICLE 2 - VOTING**

Section 1.

Each participating state or province shall have one vote in matters affecting the Compact. That vote shall be in the person of the Board member from that state or province.

**ARTICLE 3 - DUTIES OF OFFICERS**

Section 1.

Chairman: The chairman shall preside over all meetings of the Board; may exercise the authority to accept donations or grants as authorized in Article VII (e) of the compact; and may call special meetings of the Board as are necessary for the purposes of Compact administration when issues need to be addressed between regular meetings.

Section 2.

Vice-chairman: The vice-chairman shall act as chairman in the absence of the chairman.

Section 3.

Secretary: The secretary shall keep minutes of all meetings and shall provide a copy of such minutes to each board member within 30 days of each meeting. In addition, the secretary shall maintain all permanent records of compact administrative matters including, but not limited to, records of compact administrative matters including, but not limited to, records related to entry to and withdrawal from the compact as specified in Article VIII of the Compact.

## **ARTICLE 4 - MEETINGS**

Section 1.

There shall be an annual meeting of the Board. This meeting shall be held in conjunction with the annual workshop of the Western Wildlife Law Enforcement Association.

Section 2.

Special meetings of the Board which are necessary for the purposes of Compact administration when specific issues must be addressed between annual meetings may be called by the chairman. The chairman shall consult with a quorum of the membership prior to calling a special meeting and shall provide a minimum of 30 days notice.

Section 3.

Should emergency action by the Board be necessary, a meeting may be conducted via conference telephone call. Such conference call meeting shall consist of a quorum of the board.

Section 4.

A quorum of the Board shall consist of a majority of the total membership. In addition, no action of the Board shall be binding unless a majority of the total number of board members votes in favor thereof.

## **ARTICLE 5 - COMPACT MANUAL AND FORMS**

Section 1.

The Board shall formulate all necessary procedures for the administration of the compact.

These procedures shall be contained in the Compact Manual which will be provided to all participating states and provinces and which will govern the specific activities authorized in the Compact.

Section 2.

The Board shall develop uniform forms and data formats for the transmittal of Compact related information.

Section 3.

Revisions to Compact forms and data formats shall be done in conjunction with Board meetings and such revisions shall require a majority vote of the Board members present.

**ARTICLE 6 - AMENDMENTS TO THE COMPACT**

Section 1.

Proposed amendments to the Compact shall be initiated in accordance with Article IX of the Compact.

Section 2.

Depending on the enabling laws in a state or province, endorsement of an amendment to the Compact may require additional legislative action and may delay a states or province's participation in, or compliance with, the amended section of the Compact. Such delay shall have no impact on that state or province as relates to the remainder of the Compact.

Section 3.

Failure or inability of a state or province to endorse an amendment to the Compact shall have no impact on that state or province as it relates to the remainder of the Compact.

**ARTICLE 7 - AMENDMENTS TO THE BY LAWS**

Section 1.

No amendments to these By Laws shall become valid except by a majority vote of the Board. Written notice containing the text of any proposed amendments must be furnished to each Board member at least 30 days prior to a meeting at which such amendment is to be considered, unless such notice is waived by all members of the Board.